



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 September 2026

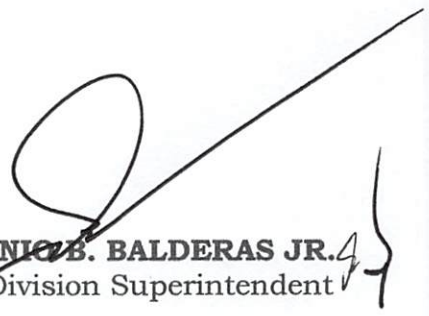
DIVISION MEMORANDUM

No. 595 s. 2026

**INITIAL EVALUATION RESULTS (IER) OF APPLICANTS -
PROJECT DEVELOPMENT OFFICER I VACANT POSITIONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Units/Sections
All Others Concerned

1. With reference to **DepEd Order No. 007, s. 2023**, titled **Guidelines on Recruitment, Selection, and Appointment in the Department of Education** and **Division Memorandum No. 565 s. 2026** or the **Recruitment, Selection, Evaluation and Ranking of Applicants to Project Development Officer I Vacant Positions**, this Office releases the Initial Evaluation Results (IER) of the vacant position.
2. Attached herewith is the Initial Evaluation Result (IER) of the vacant position which contains only the information that will satisfy and met with the prescribed qualification standards. The complete details and assessment results will be presented in the Comparative Assessment and deliberation.
3. For information and guidance of all concerned.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: As stated

References: DepEd Order No. 007, s. 2023

Division Memorandum No. 565, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

RSP
DIVISION MEMORANDUM
PROJECT DEVELOPMENT OFFICER I

OSDS Personnel Unit – initial evaluation results (ier) of applicants to project development officer i vacant positions

PEREKPTN-002996/September 9, 2026



Republic of the Philippines
Department of Education
 REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

INITIAL EVALUATION RESULTS (IER)

Position: **PROJECT DEVELOPMENT OFFICER I**

Salary Grade and Monthly Salary: **SG 11 | P 31,705.00**

Qualification Standards:

Education **Bachelor's Degree relevant to the job**
 Training **None required**
 Experience **None required**
 Eligibility **Career Service Professional (Second Level Eligibility)**

No.	Application Code	Education	Training		Experience		Eligibility	Remarks
			Title	Hours	Details	Length of Service		(Qualified / Disqualified)
1.	TAY-RSP-PDO1A-26-001	Bachelor of Science in Information Technology	Become a Cybersecurity Professional	7	IT Specialist cum Property Assistant/ Digital Lab Tech	12 yrs. & 1 mo.	CS Professional (2nd Level Eligibility)	Qualified
2.	TAY-RSP-PDO1A-26-002	Bachelor of Science in Management Accounting	Administrative Skills Training with Comprehensive ICT	80	Administrative Assistant III	1 yr. & 7 mos.	RA 1080 (LPT)	Qualified
3.	TAY-RSP-PDO1A-26-031	Bachelor of Science in Business Management major in Operations	Strengthening School-Community Reporting and Referral for Child Protection	8	Admin Support Staff	5 mos.	CS Professional (2nd Level Eligibility)	Qualified
4.	TAY-RSP-PDO1A-26-025	BSBA Major in Financial Management	Advanced Shift Leadership Course	32	Assistant Department Manager	3 yrs. & 8 mos.	CS Professional (2nd Level Eligibility) RA 1080 (LPT)	Qualified
5.	TAY-RSP-PDO1A-26-023	Bachelor of Science in Accountancy	Level up Communication and Collaboration Workshop	8	Senior Associate Accountant	1 yr. & 10 mos.	PD 907 (Honor Graduate Eligibility)	Qualified
6.	TAY-RSP-PDO1A-26-032	BSIT Major in Computer Technology	Training of Trainers on Local Government Unit Support System (Phase 1)	40	Information Systems Analyst I	1 yr. & 3 mos.	CS Professional (2nd Level Eligibility)	Qualified

7.	TAY-RSP-PDO1A-26-008	BS Mathematics Minor in Statistics	Six Sigma Process Documentation and Analysis	8	Sr. Quality Evaluator	5 yrs. & 8 mos.	CS Professional (2nd Level Eligibility)	Qualified
8.	TAY-RSP-PDO1A-26-006	BSED Major in Social Studies	Project Management for Administrative Professionals	3	Service Admin and Customer Support Staff	6 mos.	RA 1080 (LPT)	Qualified
9.	TAY-RSP-PDO1A-26-004	BSED Major in Mathematics	Canva Essentials	3	No relevant experience	0	RA 1080 (LPT)	Qualified
10.	TAY-RSP-PDO1A-26-009	BSED Major in Social Studies Master of Arts in Education major in Social Studies (18 units)	National Training on Google Workspace for Innovative Educational Management and Technology- based Instructional Leadership	16	No relevant experience	0	RA 1080 (LPT)	Qualified
11.	TAY-RSP-PDO1A-26-007	Bachelor in Industrial Technology Major in Computer Technology	NC III Events Management Services	320	Desk Credit Investigator	5 yrs. & 2 mos.	RA 1080 (LPT)	Qualified
12.	TAY-RSP-PDO1A-26-013	Bachelor in Public Administration	Basic Life Support and First Aid Training for SDO Tayabas Personnel	24	Administrative Assistant III	2 yrs. & 7 mos.	RA 1080 (LPT)	Qualified
13.	TAY-RSP-PDO1A-26-015	BSBA Major in Management Accounting Master in Public Administration (39 units)	Resource Management through Academic Development Program for Non- Uniformed Personnel (READ Program for NUP Category I- Basic Record Management)	48	Assistant Crime Registrar	11 yrs. & 9 mos.	CS Professional (2nd Level Eligibility)	Qualified
14.	TAY-RSP-PDO1A-26-010	Bachelor of Culture and Arts Education	No relevant training	0	No relevant experience	0	RA 1080 (LPT)	Qualified
15.	TAY-RSP-PDO1A-26-016	Bachelor of Elementary Education	Training of Implementers of the Peer Facilitator's Program	16	Student Affairs Officer	1 yr. & 2 mos.	RA 1080 (LPT)	Qualified
16.	TAY-RSP-PDO1A-26-026	BSED Major in Mathematics	Basic Computer Literacy	80	No relevant experience	0	RA 1080 (LPT)	Qualified
17.	TAY-RSP-PDO1A-26-012	BSBA Major in Marketing Management	Training on Strategies, Leadership and Decision- Making Skills	8	Project Coordinator	1 yr. & 1 mo.	CS Professional (2nd Level Eligibility)	Qualified

		Master in Business Administration (30 units)						
18.	TAY-RSP-PDO1A-26-020	Bachelor of Science in Mathematics	Research Training for Selected Non- Teaching Personnel of SDO Tayabas	8	Administrative Aide I	8 mos.	CS Professional (2nd Level Eligibility)	Qualified
19.	TAY-RSP-PDO1A-26-024	Bachelor of Science in Mathematics	NC III Bookkeeping	292	Administrative Aide III	1 yr. & 3 mos.	CS Professional (2nd Level Eligibility) RA 1080 (LPT)	Qualified
20.	TAY-RSP-PDO1A-26-019	Bachelor of Public Administration	Medical Certification of Cause of Death Assessment in Health Facilities	2	Medical Record Staff	7 mos.	CS Professional (2nd Level Eligibility)	Qualified
21.	TAY-RSP-PDO1A-26-030	Bachelor of Science in Hotel and Restaurant Management	Basic Communications and Electronics Course	166	Administrative Aide IV	3 yrs. & 5 mos.	CS Professional (2nd Level Eligibility)	Qualified
22.	TAY-RSP-PDO1A-26-028	BSED Major in Mathematics Master of Arts in Teaching - 30 units	Career Guidance Program (CGP) School-Based Training of Career Advocates (SBTCA)	32	No relevant experience	0	RA 1080 (LPT)	Qualified
23.	TAY-RSP-PDO1A-26-021	Bachelor of Public Administration	Community- based Disaster Risk Reduction Management Training	40	Administrative Aide II	2 yrs.	CS Professional (2nd Level Eligibility) PD 907 (Honor Graduate Eligibility)	Qualified
24.	TAY-RSP-PDO1A-26-035	BS Nutrition	National Orientation on the School- based Feeding Program Implementation FY 2026	32	Technical Assistant I	10 mos.	RA 1080 (Nutritionist Dietitian)	Qualified
25.	TAY-RSP-PDO1A-26-017	Bachelor of Arts in Psychology	No relevant training	0	No relevant experience	0	CS Professional (2nd Level Eligibility)	Qualified
26.	TAY-RSP-PDO1A-26-036	Bachelor of Arts in Psychology	Capacity Building on Basic Concepts of GAD, Gender Analysis and	24	Administrative Assistant II	1 yr. & 6 mos.	CS Professional (2nd Level Eligibility)	Qualified

			Gender Responsive Planning and Budgeting					
27.	TAY-RSP-PDO1A-26-022	Bachelor of Science in Information Technology	Google Project Management Course	240	Project Technical Specialist III	8 mos.	CS Professional (2nd Level Eligibility)	Qualified
28.	TAY-RSP-PDO1A-26-029	Bachelor of Science in Accountancy	Fundamentals of Public Fund Disbursements and Documentary Compliance Standardizing Payment Cycles, Internal Controls and COA Ready Documentation in the Philippine Government	3	Accounting Officer	26 yrs. & 2 mos.	CS Professional (2nd Level Eligibility)	Qualified
29.	TAY-RSP-PDO1A-26-033	BSBA Major in Marketing Management	Basic Life Support and First Aid Training for School DRRM Coordinators	24	Administrative Aide III	1 yr. & 10 mos.	CS Professional (2nd Level Eligibility)	Qualified
30.	TAY-RSP-PDO1A-26-034	Bachelor of Science in Business Management Major in Entrepreneurial/ Cooperative Management	Cybersecurity Awareness Webinar	8	Acquired Properties Staff II	9 yrs. & 10 mos.	CS Professional (2nd Level Eligibility)	Qualified
31.	TAY-RSP-PDO1A-26-003	BSBA Major in Financial Management	Basic Computer Literacy	80	Administrative Clerk	7 yrs. & 8 mos.	CS Professional (2nd Level Eligibility)	Qualified
32.	TAY-RSP-PDO1A-26-014	BSBA Major in Human Resource Development Management	Internal Auditor's Enhancement Training	8	Technical Assistant II	1 yr.	CS Professional (2nd Level Eligibility)	Qualified
33.	TAY-RSP-PDO1A-26-011	Bachelor in Agricultural Technology	Webinar Orientation on the Guidelines on the Development of Agency Competency- based Human Resource Management System (CBHRMS)	4	Agricultural Technician I	2 yrs. & 11 mos.	CS Professional (2nd Level Eligibility)	Qualified
34.	TAY-RSP-PDO1A-26-027	BSED Major in English	No relevant training	0	No relevant experience	0	CS Professional (2nd Level Eligibility)	Qualified

							RA 1080 (LPT)	
35.	TAY-RSP-PDO1A-26-037	BS in Electronics and Communication Engineering	Personnel Orientation Course (Resource Enhancement through Academic Development Program for NUP Category 1)	40	Administrative Assistant I (Computer Operator I)	5 yrs. & 1 mo.	CS Professional (2nd Level Eligibility)	<i>Qualified</i>
36	TAY-RSP-PDO1A-26-018	Bachelor in Public Administration	Document and Records Management Information System	24	Administrative Assistant III	2 yrs. & 3 mos.	CS Professional (2nd Level Eligibility)	<i>Qualified</i>
37	TAY-RSP-PDO1A-26-005	Bachelor of Science in Accountancy	Administrative Skills Training with Comprehensive ICT	80	Client Services Officer	2 yrs.	PD 907 (Honor Graduate Eligibility)	<i>Qualified</i>

Prepared and Certified Correct by:

GRASIELA L. HERNANDEZ
 Administrative Officer IV/HRMO II
 Date: **September 9, 2026**

Notes and Instructions for the HRMO:

- For the purpose of the IER, **columns D to M** shall be concealed in accordance with RA No. 10163 (Data Privacy Act). The only information that shall be made public are the application codes, qualifications of the applicants in terms of Education, Training, Experience, Eligibility, and Competency (if applicable) and remark on whether Qualified or Disqualified
- If the information does not apply to the applicant, please put N/A